



INTRODUCTORY CLIENT INFORMATION

Dear,

Thank you for calling Genuine Healing Ministry.

Please Note: The information contained in this packet is required reading for all participants in the counseling process. Please pay careful attention to the content of each form as you may be held accountable to the information and instructions.

Appointment: An initial session has been scheduled for the following person(s).

Name(s) _____ Date(s): _____ / _____ / _____ to _____ / _____ / _____

Time: From: _____ to _____ : _____ _____

I am looking forward to meeting with you, and I am praying for our preparation and counseling sessions.

The following information is also enclosed:

1. Pre-scheduling Questionnaire
2. *Life History Form(s).
3. Right to Know page(s).
4. Honorarium Payment Information

***A brief word about our Life History Form.** It is said that eighty- percent of a medical diagnosis is history. Similarly, history is also very helpful in counseling. This will be the only time that I will suggest that family members, couples or individual clients not share information. Please privately fill out the questionnaires as completely as possible and then without discussion place them in an envelope.

Confirming your appointment(s): To secure your initial appointment for counseling, the following forms and check must arrive prior to the day of your first appointment. unless other arrangements have been made in advance.

1. Completed Life History Form(s).
2. Signed Right to Know pages(s).
3. A suggested donation deposit check in the amount agreed to when you scheduled an appointment. For more information see the enclosed Honorarium Payment Information.

These forms may be mailed (snail mail) or sent via email at jeff@genuinehealing.today.

A copy of each signed Right to Know page will be given to each client upon request.

Please keep copies of this and all other remaining forms for your records.

Receipt of the above information and check at my office, will establish your appointment. I will contact you if these materials do not arrive prior to your 1st scheduled appointment.

In addition, if you have any questions you may call the number below between 3pm to 5pm (pacific time) and leave a confidential message.

Canceling an appointment: If you need to cancel your appointment, please contact me as soon as you know that you will not be able to attend. Unless there is an unavoidable circumstance or emergency, notice of cancellation must be received at least **1 day** prior to your scheduled appointment.

If your initial appointment is a no-show, without prior notice given in the above manner, your deposit will be kept. **If any subsequent confirmed appointment is a no-show you will be asked to compensate me based on the amount that you usually pay.**

Promptness: I appreciate your promptness. However, regardless of whether you arrive early or late I will endeavor (within reason) to begin and end your appointment at the previously set time. It may be wise not to schedule something immediately after your sessions, due to the fact that occasionally a little extra time may be needed to wrap up the session.

Should you become over ½ -hour late for any reason, your appointment will be cancelled due to lack of sufficient time to proceed. Should this occur, you will be asked to compensate me according to the policy stated above.

On the other hand, should I arrive late for *any* reason, your following rescheduled appointment will be free, no donation requested.

Duration: Though occasionally a client may come in for just one or two sessions, most clients attend from 5 to 20 sessions to find resolution of issues. Your situation will be reviewed along the way in order to determine whether you would be best served by remaining at Genuine Healing or through a referral to another agency. Unless the Lords leads, I do not counsel clients beyond 6 months from the time they begin therapy. The client always has the privilege of termination at any time for any reason. I also reserve the right to refuse counseling services at any time as may be deemed necessary.

Please Note: If you suspect that you may be suffering from any of the following conditions or have had a previous diagnosis for one of these, please let me know. Depending on the circumstances, Genuine Healing Counseling Ministry may refuse services for new clients who are dealing with these conditions. If strongly requested, I may choose to offer ministry, or refer you to another qualified professional if one is available.

1. Borderline Personality Disorder
2. Current Substance Abuse/ Addiction
(Clients must be free from substance abuse for 90 days)
3. Satanic Ritual Abuse
4. Schizophrenia
5. Clinical Depression
6. Obsessive Compulsive Disorder/Scrupulosity

This is not a comprehensive list of conditions that I may refer to other professionals. Please inquire if you have a question about an area of difficulty not listed.

Required reading: I am currently assigning a book that has been very helpful in orienting new clients to the 'Elijah House' approach to Christian counseling. This refreshing, easy to read book is entitled *Choosing Forgiveness*, by John L. Sandford and Norman Bowman, published by Clear Stream.

I have found that the subject of forgiveness is often only partially clear to many Christians, and application to our own hearts often ignored. *Choosing Forgiveness* has indeed proven to be inspiring to many clients. You can purchase this book through Elijah House in the Coeur 'd Alene, Idaho by calling 509-321-1255. You may also call your local Christian bookstore for availability.

Please purchase, and begin reading this encouraging book before our first appointment.

Homework: There is a variety of homework assignments that clients may be asked to perform. These may include reading books or articles or watching instructional videos. They may also involve informal written assignments, extended times of prayer and reflection, journaling, memory work etc. Please be prepared to participate in these assignments when assigned.

Prayer: It would be helpful for you to enlist several people to be praying for you during our counseling times. And I encourage you to ask for prayers of protection and grace during the preparation, and return home times. Do not be surprised if things happen which threaten to prevent, or at least make difficult your planned visits.

Boundaries:

Many clients, both current and former have expressed interest in connecting with me through social media, texting, phone calls or through in-person socializing. Please understand that though this may be desired or even deemed necessary I request that my clients wait to attempt to connect with me socially for one year following the cessation of sessions.

However, I reserve the right to initiate contact with clients through social media for video sessions, scheduling or other needs that may arise as needed.

A Final Note: In Jesus Christ there is indeed no condemnation, just transformation.

Jeffrey J. Crum

Director/Counselor/Intern Trainer/Teacher
Genuine Healing Ministry